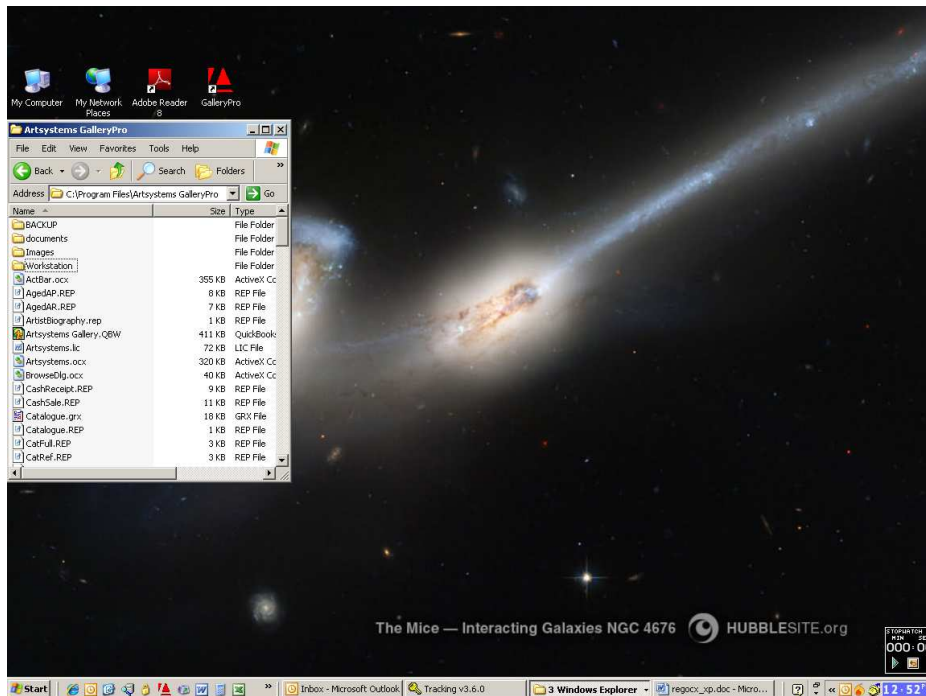


# Manually Registering an Artsystems.ocx or Toc.ocx File

WINDOWS XP

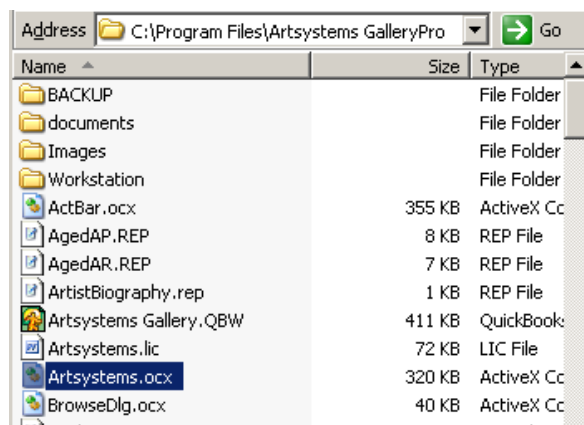
## MANUAL FILE REGISTRATION

1. Using Windows Explorer or My Computer, locate and open your local *Artsystems GalleryPro* folder. Adjust the window size to fit approximately 1/4 of your screen.

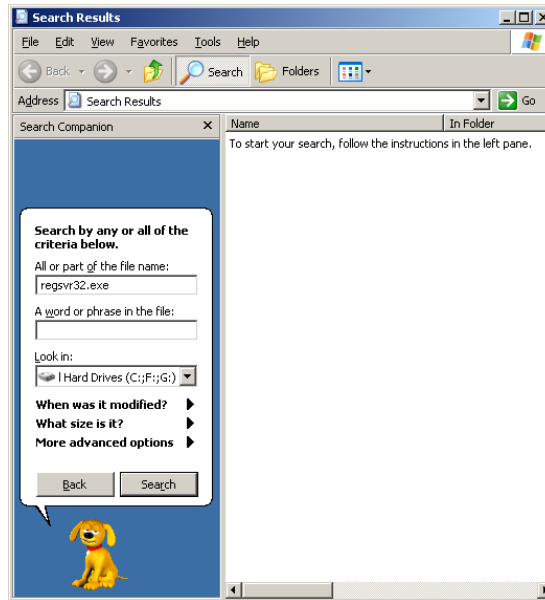


In this example we will register the Artsystems.ocx file.

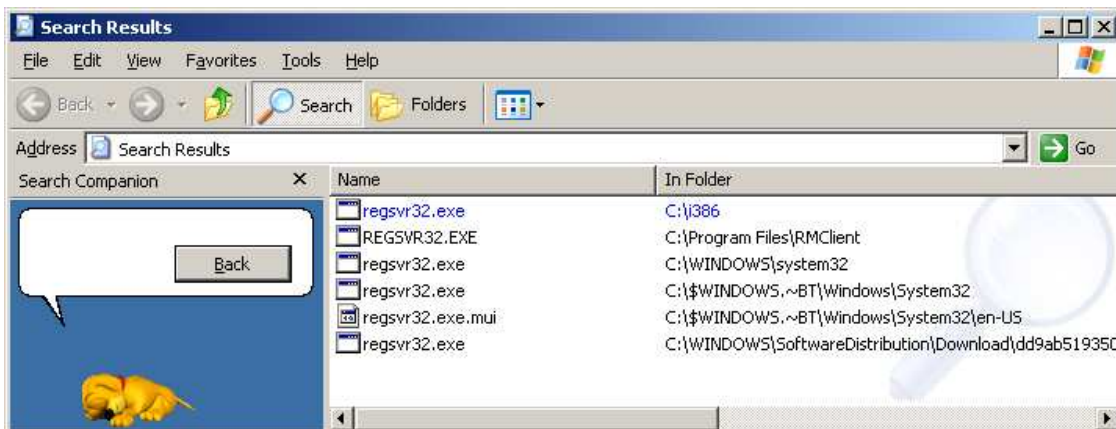
2. Locate the file called **Artsystems.ocx** in the *Artsystems GalleryPro* folder.



3. If the file was downloaded from the *Artsystems* web site, save or copy it into the *Artsystems GalleryPro* folder.
4. Click the Start button (lower left), select **Search**, select **All Files and Folders**.
5. This enables a Search by any or all of the criteria below window. In the **All or part of the file name** window, search your hard drive(s) for the file named **regsvr32.exe**

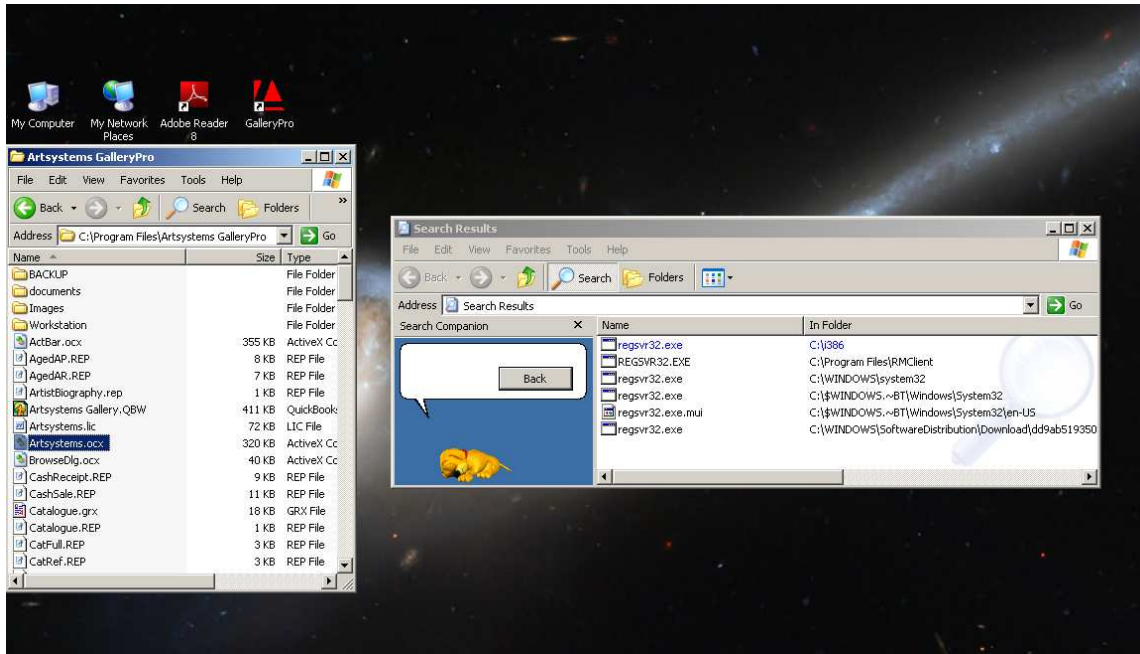


6. Click the Search button and the resulting search will look something like this (Windows XP Pro):

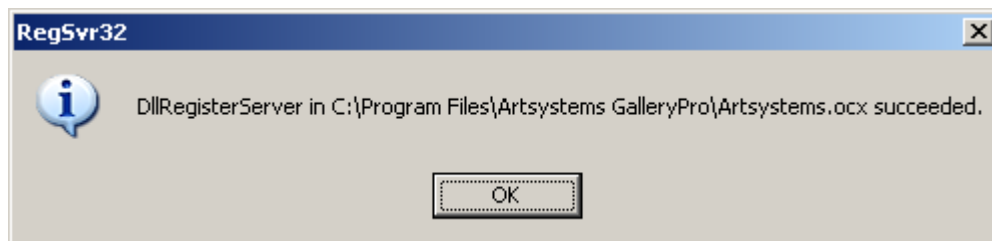


There may be more than one **regsvr32.exe** found. **In Windows XP use the one located in C:\WINDOWS\System32.**

7. In the *Artsystems GalleryPro* window, locate the file **Artsystems.ocx** and position your mouse pointer above it.
8. Select the file **Artsystems.ocx** (left-click and hold button) and drag it on top of the **regsvr32.exe** file (release mouse button when regsvr32.exe turns blue).



9. Completion of the registration process will be indicated by the successful registration notification box (below). Click **OK**, then close the Find: All Files window and the *Artsystems GalleryPro* window. Open the *Artsystems* program (as you normally would) and test the issues that were not permissible earlier because of the absence or incorrect registration of the system file.



**If further assistance is needed, please contact Artsystems Support.**  
**Artsystems Support 212-620-5500 x 2 <mailto:Support@artsystems.com>**