

1 Summary of Terms and Preliminary Information

Web Manager and Site Template for GalleryPro

\$2500

Includes finished site template, integrated with GalleryPro via Web Manager data staging and 'upload' module. Includes first round of basic customization (logo insertion, choice of font styles and font and background colors). Subsequent changes to original basic customization will be billed at \$175/hour. Also includes original administrator training, and electronic user guide. Subsequent administrator class training available for \$99 (1.5-hr. class).

Additional Customization of Web Site Template

\$175/hr.

Web Site Maintenance (required)

\$135/mo.*

Includes Web site hosting, and technical support for class-trained administrators. Call 212 620 5500 x2 or email websupport@artsystems.com for assistance.

*Plus 1-2% of customization charges, if any *Prices guaranteed for one year from commencement.*

GalleryPro or Studio Software Maintenance must be active at all times during hosting term.

If Software Maintenance subscription expires and has not been paid, we reserve the right to charge the amount due to credit card on file one week after subscription expiration date.

System Requirements: Users must have a broadband (cable, DSL, or fractional T1) Internet connection. **Users must not have Norton Antivirus software installed**, as Norton may not allow scripts to run that are necessary for the operation of this product. Artsystems recommends McAfee products instead. See <http://www.shopmcafee.com>. **Artsystems will not be responsible for resolution of errors caused by conflicts with installed Norton software.**

Terms: All charges are payable in advance, including 'Low Estimate' of customization charges. Balance due for customization (if any) will be charged upon completion. First month Hosting Fee is due and payable with original Web Manager invoice, and begins at start of customization, set up of site, or technical support access. Credit card number must be on file with Artsystems and will be charged on the 25th of each month for the next month of hosting. If payment by check is preferred, payments must be made quarterly in advance by the 25th of the previous month. If credit card is declined or quarterly check is not received, notice will be given and alternate payment must be received by the end of the month or site is subject to going off-line at the beginning of the next month without further notice.

All charges are non-refundable.

Cancellation: Request for cancellation to info@artsystems.com must be made by the 15th of the month in order to not be charged for Maintenance for the next month. Acknowledgement will be given via return email. \$100 cancellation fee will be charged. Upon cancellation, a copy of the database and associated images and documents will be archived and the site will be made unavailable to viewers. The Artsystems Web Manager software product, including the Web site code, is licensed by customer for the term of active Web site maintenance and owned by Artsystems. As such, this code may not be altered by customer, nor used by customer in any form after the expiration of active Web site maintenance. Please see the Artsystems End-User License Agreement (EULA) included with original GalleryPro or Studio purchase for more details.

Renewal of Cancelled Hosting: If Hosting is subsequently renewed there will be a 're-start' charge of \$300 along with the first month hosting fee.

Credit: Powered by Artsystems Web Manager or similar small text link will be inserted and must be displayed at the very bottom of all Web pages during the hosting term.

Business Issues: Please email info@artsystems.com

INITIAL: _____